Hector H. Henry II Greenway



# Facility Guide



PO Box 308 147 Academy Avenue NW Concord, NC 28025

Phone 704-920-5600 Fax 704-792-1971 recreation@concordnc.gov www.concordparksandrec.org





# Concord Parks and Recreation Administrative Offices 147 Academy Avenue, NW Office Hours 8:00 a.m.—5:00 p.m. Monday through Friday

# A message from the Director...



**RECREATION CENTERS** 

Academy Recreation Center 147 Academy Avenue, NW 704-920-5601



Hartsell Recreation Center 60 Hartsell School Road 704-920-5602

Offers outside basketball courts.



Logan Multi-Purpose Center 184 Booker Dr, SW 704-920-5603



Parks and Recreation has three recreation centers offering a variety of recreational opportunities available to the public at no charge. The centers have game rooms equipped with billiards, foosball, bumper pool, air hockey, shuffleboard and table tennis. Weight rooms, available to men and women ages 16 and older, are equipped with machines, free weights and cardiovascular equipment. The centers offer free-play basketball in the gymnasiums. Meeting rooms are available for rental.

- Mondays thru Fridays, 8:00 a.m. to 8:00 pm.
- Saturdays, 12:00 Noon to 5:00 p.m.
- CLOSED SUNDAYS
- Holiday hours,12:00 Noon to 6:00 p.m.
   Closed all day Easter Sunday, Thanksgiving Day and Christmas Day.

Providing quality programming and services, a safe,

aesthetically pleasing greenway and park system is the commitment we make every day to the families and residents of Concord. We take great pride in providing services that enhance quality of life and we strive to make our community a great place to live.

I hope you have the opportunity to get outdoors and walk one of our greenways, visit one of our parks, experience one of our special events, visit on of our community centers and participate in a recreational class or program.

Concord Parks & Recreation takes great pride in the community support we receive and want you to know that we are continually working to earn your support. We welcome your comments, questions or concerns. You can reach our office at 704-920-5600 or email us at recreation@concordnc.gov.

There is no better time to invest in a healthy future than today.



#### ATHLETIC FACILITIES

#### **GREENWAYS**

#### Beverly Hills Park ● 704-920-5601

631 Miramar Street, NE **Tennis Court** 

#### Marvin Caldwell Park ● 704-782-1917 or 704-920-5603

362 Georgia Street, SW Caldwell Park Softball & Multi-purpose Field Outdoor basketball courts **Tennis Courts** 

#### James L. Dorton Park • 704-920-5602

5790 Poplar Tent Road Regulation Soccer Field Youth Soccer Field Disc Golf Course **Tennis Courts** 

#### **Gibson Field** • 704-784-2616 or 704-920-5600

321 Misenheimer Avenue, NW Baseball Field

#### Hartsell Complex ● 704-788-9325 or 704-920-5600

30 Swink Street, SW Bernie Edwards Field Liles Field Broome Field

#### McAllister Field • 704-920-5600

160 Crowell Drive, NW Softball Field

#### **Les Myers Park** • 704-782-1715 or 704-920-5600

338 Lawndale Avenue C. D. Lyons Softball Field Tennis Courts

#### W. W. Flowe Park • 704-262-3444 or 704-920-5600

99 Central Heights Drive Baseball/Softball Complex: Field #1

Field #2

Field #3

Field #4

#### Webb Field ● 704-920-5600

165 Academy Avenue, NW Webb Field Baseball Field



#### The Village Greenway

.5 mile paved asphalt trail runs through historic Gibson Village community and can be enjoyed by walkers, runners, bicyclists and roller bladers.

Entrances: Boys and Girls Club; Academy Avenue just past Webb Field; and Kerr Street between Crowell Drive and Cedar Drive.

#### Harold B. McEachern Greenway

1 mile asphalt trail connects McEachern Greenway Downtown Connector at McGee Park to Les Myers Park. Walkers,

runners, bicyclists and roller bladers can enjoy nature along Three Mile Branch Creek.





# Greenway Loop 1/4 Mile Markers

#### Downtown **Greenway Loop**

4 mile loop connects downtown to McGee Park, continues on McEachern Greenway to Les Myers Park. Sidewalks are utilized to complete

the loop along Lawndale Avenue and Union Street

#### **Hector H. Henry II Greenway** at Moss Creek

1.5 mile asphalt trail along the Rocky River. See wildlife in a wetlands habitat, view environmental education displays and experience the boardwalks and observation decks. Parking available at 1215 Moss Farm St., NW, Odell Elementary School.

#### Hector H. Henry II Greenway on **Weddington Road**

Experience the wetland scenery on this easy 1.3 mile walk that connects the Weddington Road Bark Park with the Embassy Suites. Two parking opportunities: 8955 Weddington Road and at the Embassy Suites, 5400 John Q. Hammonds Drive. Opening Fall of 2015.

For further information regarding current or existing greenways please call 704-920-5600 or email recreation@concordnc.gov

#### JOHN F. McINNIS AQUATIC CENTER

### 151 Academy Avenue, NW

#### 704-785-8105

Pool is open from Memorial Weekend until mid August.

PUBLIC SWIM HOURS			
Monday thru Thursday	1:00 - 5:00 pm		
Friday	9:00-11:00 am Adult Swim Only		
Friday	12:00 - 6:00 pm		
Saturday	12:00 - 6:00 pm		
Sunday	1:00 - 5:00 pm		







#### **FEES**

Individual Privilege Pass I.D. \$10/\$5 city resident discount
Family Privilege Pass \$30/\$15 city resident discount

#### SEASON PASS (includes Privilege Pass & unlimited visits)

Family Season Pass \$100/\$25 city resident discount Individual Season Pass \$55/\$10 city resident discount

Pass Replacement Cards (each) \$5

#### **DAILY SWIM FEES**

Adults (18 & up) \$2.50 Youth (17-3) \$1.50 Youth (2 & under) FREE

#### **DAILY GUEST PASS**

For out of town guests accompanying a Privilege Pass Holder

or Season Pass Holder

Adults (18 & up) \$5

Youth (17-3) \$3

Youth (2 & under) FREE

#### **POOL PARTIES**

The John F. McInnis Center can be rented for private parties and special events during seasonal hours of operation.

Call 704-920-5600 or 704-785-8105 for details.

**Option #1** Private Rentals (during closed hours) - Fee is \$75.00 plus \$50 deposit for one hour and includes two lifeguards which safely covers up to 50 guests. Additional lifeguards for over 50 are \$15.00 for each additional guard per hour; ratio of 1 guard to 25 patrons. Additional facility hours are \$25.00 per hour.

**Option #2** Open Rentals (during regular operating hours)—Fee is \$25.00 plus \$50 deposit and reserves tables and chairs for your party for one and a half hours in designated area only. Regular admissions apply for the party and are payable at the time of entry; Ages 18 +- \$2.50/each; Ages 17 + under—\$1.50/each.

Only cakes/cup cakes allowed in designated areas. Only plastic ware allowed. No coolers, outside food or drink allowed in the Pool Area. Snacks may be purchased at the Pool's Concession Stand.



#### Watershed Information

Because this lake is classified as a North Carolina watershed, there are rules and regulations along with state laws that govern activities here, which are in place to protect the integrity of the water supply as well as make visits here by patrons more pleasant. Please assist us by following the guidelines.



#### LAKE FISHER RESERVOIR

5099 Lake Fisher Road - Kannapolis 704-920-5600 or 704-938-1327 www.concordparksandrec.org

Begin your outdoor adventure today at Lake Fisher Reservoir. Lake Fisher is 3 miles in length and consists of 534 acres. In addition to providing water to the City of Concord, Lake Fisher gives the community an opportunity to enjoy the fun of fishing for the family.

The lake supports a healthy sport fishery consisting of largemouth bass, crappie, channel catfish and several panfish species.

All fishing at Lake Fisher must be from a boat; we provide the boats for a rental fee. Boat motors are allowed but not provided. The acceptable motors are electric trolling motors and no larger than 10 horsepower gas motors. Life jackets and oars are available with boat rental.

The lake is operated seasonally from March to November. Dates are subject to change due to water restrictions, special programs or other factors deemed necessary by City of Concord officials. Check web site or call numbers shown for exact operating schedule.

#### HOURS of OPERATION:

Monday & Tuesday: Closed

Wednesday-Saturday: 7:00 a.m. to 3:00 p.m.

**Sunday:** 1:00 p.m. to 6:00 p.m.



#### BOAT RENTAL FEES (per person) Adult (17-59):

\$10; \$5 City of Concord resident fee

#### Senior Adult (60 or older):

\$8; \$5 City of Concord resident Fee

Youth (12-16):

\$8; \$5 City of Concord resident Fee

Youth (11 and under):

Free with a licensed paying adult

#### Rules and Regulations

- You must have a North Carolina fishing license and photo identification to show the Boat Rental Attendant.
- See the Boat Rental Attendant before taking a boat onto the lake.
- Please do not take out a boat unless rental agreement has been signed and boat fees paid. Failure to abide by rules can result in banning from lake property and possibly arrest.
- You must be in a boat. No fishing allowed from bank.
- There is a fine up to \$250.00 for littering. No littering in water.
- Alcohol, drugs and weapons are not allowed on lake property.
- Maximum of 4 people per boat.
- The lake will close promptly at the designated times. Please be at the boat landing 10 minutes before closing time.
- Return all oars, paddles, life jackets and seat cushions to their designated location. Please hang all life jackets.
- Please remove all trash and other items from boat (hooks, lures, fishing line, worm containers, plastic worms, etc.)
   Boats will be checked.
- Anchor or hook your boat in the corresponding numbered spot reserved for your boat.

**PARKS** 6

#### **PARK HOURS APRIL - OCTOBER**

Open daily from 8:00 a.m. until 9:00 p.m. Lighted field and court facilities close at 11:00 p.m.

#### **NOVEMBER—MARCH**

Open daily from 8:00 a.m. until 7:00 p.m. Lighted field and court facilities close at 10:00 p.m.

#### SHELTER RENTAL HOURS

Park opening to 2 p.m.

OR

3 p.m. to park closing.

Full day rental: park opening to park closing

#### **Beverly Hills Park** ● reservations 704-920-5601 or 704-920-5600

631 Miramar Street, NE

This 4 acre neighborhood park offers playground equipment and 1 tennis court. Restroom facilities.

Park Shelter includes 4 picnic tables, grill, electricity

#### James L. Dorton Park • reservations 704-920-5602 or 704-920-5600

5790 Poplar Tent Road

This 24 acre park has 3 tennis courts, playground equipment, soccer fields, Disc Golf, 1.1 mile gravel walking trail, picnic shelters, restrooms and concession stand.

Park Shelter #1 includes 8 picnic tables, grill, electricity

Park Shelter #2 includes 4 picnic tables, electricity

Park Shelter #3 includes 4 picnic tables, grill, electricity



362 Georgia Street, SW

This 24 acre park has 6 basketball and 2 tennis courts, playground equipment, skating circle, 1.4 walking trail, youth baseball fields and picnic shelters, amphitheater and com munity building.

Park Shelter #1 includes 2 picnic tables, grill

Park Shelter #2 includes 2 picnic tables, grill

Logan Optimist Club Shelter includes 6 picnic tables, grill, electricity

Tennis Court Shelter includes 8 picnic tables, large grill, electricity, restroom facilities

Dan Pharr Community Building includes tables/chairs, kitchen, electricity, water,

heat/air, restrooms

Robert Mathis Amphitheater includes electricity, requirement of Loud Speaker Permit, restroom facilities in area

#### Hartsell Park • reservations 704-920-5602 or 704-920-5600

65 Sunderland Road

This 14 acre park has playground equipment, picnic shelter, volleyball, horseshoes and concrete skating rink.

Restroom facilities.

Bill Stafford Picnic Shelter includes 6 picnic tables, grill, electricity

#### J. W. (Mickey) McGee, Jr. Park • reservations 704-920-5601 or 704-920-5600

219 Corban Avenue, SE

This 14 acre passive park has playgrounds, ADA accessible playground, restrooms, benches, picnic shelter for approx. 40 people, lawn area, bicycle racks and 1/4 mile paved sidewalk trail. Access to McEachern Greenway and Downtown Connector.

Park Shelter includes 9 picnic tables, grill, electricity, restroom facilities in area.

The "Everybody Plays Playground" was donated by the Concord Rotary Club.







#### **PARKS**

#### **Les Myers Park** • reservations 704-920-5601 or 704-920-5600

338 Lawndale Avenue

This 21 acre park has 8 tennis courts, playground equipment, horseshoe pits, a concrete skating rink, softball field, 4 picnic shelters, a community building and an amphitheater.

Restroom facilities are available.

Paul's Picnic Shelter includes 8 picnic tables, grill, electricity, water

Dai Nippon Gazebo includes 8 picnic tables, grill

Neal Davis Gazebo includes 8 picnic tables, grill

Bob Baucom Shelter located near the tennis courts includes 3 tables

Frank Dusch Amphitheater includes electricity, requirement of Loud Speaker

Permit, restroom facilities nearby.

C.T. Sherrill Community Building includes tables/chairs, kitchen, electricity, water, heat/air, restrooms

#### Weddington Road Bark Park ● 704-920-5600

8955 Weddington Road.

Free entry to this dog park. Has 1.5 acre large dog area and

.6 acre small dog area. Owners must comply with posted park rules. Visit www.concordparksandrec.org for detailed rules. Follows normal park hours.



#### W. W. Flowe Park • shelter reservations are not required • 704-920-5600

99 Central Heights Drive

This 40 acre park has playground equipment, picnic sites and shelters, volleyball courts, horseshoe courts, baseball and softball complex, <sup>3</sup>/<sub>4</sub> mile gravel walking trail and restroom building. This park has several one table picnic shelters and individual picnic tables that are available on a first-come, first-served basis.

#### **PARK RULES**

#### The following are not permitted in City Parks:

- -Children under 16 years old riding bicycles, rollerblades or skateboards without a helmet.
- -Use of playground equipment by children less than 8 years old without adult supervision.
- -Unauthorized operation of any motor vehicle by persons without a license.
- -Unauthorized operation of any motor vehicle except on established roads.
- -Selling, soliciting or exhibiting without a department-issued permit
- -Consumption or possession of alcohol or controlled substances
- -Unrestrained pets or pets on leashes over 6 feet in length
- -Unauthorized parking in undesignated parking areas
- -Play on athletic fields that display a "closed" sign
- -Damage of park property or natural resources
- -Pets in playgrounds, picnic or athletic fields
- -Unauthorized commercial or political signs
- -Unauthorized golf practice
- -Trespassing after hours
- -Weapons and firearms
- -Swimming, littering, hunting & cruising
- -Non-tennis related activities on tennis courts
- -Registered sex offenders
- -Concealed carry at playgrounds, pools, athletic fields, athletic facilities
- -No smoking or tobacco use of any kind

#### **PET POLICY in PARKS**

You and your dog are welcome in the parks and on the greenways. Just remember to be safe, obey the rules and respect the parks and others.

Dogs must be restrained on a handheld leash 6 feet or shorter unless in the off-leash area of Weddington Road Bark Park, and be well behaved at all times. Pet owners are required to pick up after their pets and properly dispose of their droppings. Waste disposal stations are located throughout the parks and greenways.

Doggie drinking fountains are at some locations.

Sorry, no pets allowed on playgrounds, ballfields, soccer fields, basketball or tennis courts.

Never leave your pets in a parked car

#### **FIRE STATION COMMUNITY ROOMS**



# Community Rooms at Fire Stations #7, #8 and #9

are available for meetings, birthday parties, homeowner association meetings or other gatherings.

#### Hours:

Monday-Friday: 8:00 a.m. to 9:00 p.m. Saturday & Sunday: 10:00 a.m. to 9:00 p.m.

Reservations are required. Contact the Parks and Recreation Department at 704-920-5600.

Please do not call the Fire Department directly as this may delay your request.

#### **Birthday Parties:**

Community Rooms are available for children's birthday parties within the hours of 10:00 a.m. to 9:00 p.m. on Saturdays and Sundays only. Regular hourly rates apply and reservations are required. Adult supervision is required. Tours may be available, but can not be guaranteed due to availability of firefighters, emergencies, etc.

#### Fees:

Rates are \$25.00 per hour for City of Concord Residents, \$30.00 per hour for all others. \$50.00 deposit required. \$50.00 deposit will be refunded if facility is left in satisfactory condition, all conditions are met and no damages are reported.

For the convenience of all users, please observe our rules and regulations. The following requirements have been adopted to ensure fairness to all who enjoy these facilities. They are not intended to be overly restrictive nor prevent users from enjoying the facilities.

- You will not need a key. The facility will be available at your designated time of use. Please keep your approved permit
  with you so that reservations may be verified.
- Facility must be reserved at least 7 days in advance of event.
- Anyone or any group using the facility who charges fees for admissions, sells advance tickets, takes donations or sells
  concessions or products must have approval of the Parks and Recreation Director. 15% of total gross sales will be paid to
  the City of Concord Parks and Recreation Department within five (5) days of the event. The City of Concord reserves the
  right to retain the security/cleaning deposit until payment is received.
- No music or DJs permitted.
- Smoking and tobacco use is prohibited.
- Affixing of any material to the walls, floors, ceilings, windows or light fixtures is prohibited. Any decorations that are used
  must be removed at the end of the event.
- Facility should be left clean. All trash should be placed in waste receptacles and placed in dumpster. All tables and chairs should be wiped clean and restored to the original setup.
- Replace all trash in the dumpster located in the rear parking lot and replace can liners.
- If kitchen has been used, all stove burners and ovens should be turned off and other posted instructions followed.
- Check restrooms to see if any major clean up is needed and lights are off.
- A new request must be made for each use. Repetitive reservations will not be accepted. Each request must be made at least seven (7) days in advance of date desired on an official Facility Use Request Form. Full payment is required at time of request. However, groups or individuals may only have 2 bookings reserved at any given time.
- Alcoholic beverages, illegal drugs and substances are not permitted in or on City of Concord facilities and their use will not be tolerated.
- Weapons of all kinds are prohibited except law enforcement officers in the execution of their duties and public demonstrations as approved by the Department Director.
- Any behavior that may impede the normal operation of the facility or the safety, health and welfare of the public and City Employees is prohibited. Your activity must not disturb or interfere unreasonably with any person or group occupying other areas of the facility.
- Cancellations must be made within 48 hours of event.

#### **FIRE STATION COMMUNITY ROOMS**

#### FIRE STATION #7 • 250 International Drive

Seating Capacity 37

Parking in rear of fire department

Private entrance

Restrooms

Tables/Chairs

Ice Machine, Sink

No stove, refrigerator or microwave



#### FIRE STATION #8 • 1485 Old Charlotte Road

Seating Capacity 50

Parking in rear of fire department

Private entrance

Tables/Chairs

Kitchenette with Refrigerator, Stove, Microwave

Ice Machine

Restrooms



#### FIRE STATION #9 • 1020 Ivey Cline Road

Seating capacity 50

Plenty of parking

Tables/Chairs

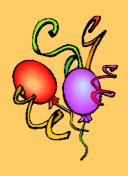
Kitchenette with Refrigerator, Stove, Microwave

Ice Machine

Restrooms



### The Community Rooms are available for children's birthday parties.



Fire Station #7 at 250 International Drive
Fire Station #8 at 1485 Old Charlotte Road
Fire Station #9 at 1020 Ivey Cline Road
(weekends only—reservations required).



Tours may be available, but can not be guaranteed due to availability of firefighters, emergencies.

Adult supervision is required.

Available on Saturdays and Sundays between hours of 10:00 am and 9:00 pm. No music permitted.

Rental fee is \$25.00 per hour for City of Concord Residents or \$30.00 per hour for all others.

\$50 deposit is required.

#### FREQUENTLY ASKED QUESTIONS

#### 1. What is the process of reserving a picnic shelter or other facility?

Please call our office at 704-920-5600. Fees vary per facility. Complete the Facility Use Application at Concord Parks and Recreation on-line or by calling the department. Reservations must be made at least 7 days in advance of reservation date. Payment is due in full at time of reservation.

#### 2. How do I reserve one of the Fire Station Community Rooms?

For Fire Station #7 on International Drive or Fire Station #9 on Ivey Cline Road, call 704-920-5602. For Fire Station #8 on Old Charlotte Road, call 704-920-5603.

#### 3. Can I make online reservations?

For your convenience, some facilities are available for online reservations. Please visit our web site at www.concordparksandrec.org and see if online reservations are available for the facility you are interested in. Reservations are pending until approved.

#### 4. Do you take debit cards or charge cards?

Yes.

#### 5. How do I get there? I need directions!!!

The Administrative Offices are located at 147 Academy Avenue in Concord. Our web page on www.concordparksandrec.org shows a map for the location of each of our facilities. You can call the office at 920-5600 if you need further assistance or directions.

#### 6. Why do you charge lower prices for City of Concord residents?

City of Concord residents pay taxes that help support our programs. Those living outside the City Limits do not pay City of Concord taxes. Our policy states that the participant must reside within the City Limits of Concord to obtain the City Resident rate.

#### 7. When can I make a reservation?

Reservations will be taken for the current calendar year, Monday through Friday, 8:00 a.m. to 5:00 p.m. Online anytime (not all facilities are available online).

#### 8. How do I get general information?

For answers to most questions, you can call the Parks and Recreation Department at 704-920-5600 or go to www.concordparksandrec.org where you can download a brochure or obtain facility information. If you still desire further information, or have questions or comments, please email us at recreation@concordnc.gov

**Key Pickup:** It is customer's responsibility to pick up keys to locked facilities **one day** prior to use and that facility could be unavailable for your use if not picked up. If reservation is on Saturday, Sunday or a Holiday, please make arrangements to pick up necessary keys on Friday before event between the hours of 8:00 a.m. and 5:00 p.m. Any special arrangements must be made in advance.

If you still have questions that this guide does not answer,
please call us at 704-920-5600
or email at recreation@concordnc.gov





#### I. Facility Rental Policy

#### A. MISSION STATEMENT AND STATEMENT OF PURPOSE

The City of Concord Parks and Recreation Department is dedicated to providing recreation services, parks and facilities that enrich the lives of all residents and promote the opportunity for a healthy lifestyle.

In keeping with the Mission Statement, the City of Concord has principles and guidelines governing the use of its facilities in order to provide a wholesome and enjoyable atmosphere for the public and everyone who uses the facility for whatever activity that has been approved by the Parks and Recreation Department.

#### B. PRIORITIES OF USE OF PARKS AND RECREATION FACILITIES

Decisions to grant facility use will be made in accordance with the following prioritized ranking of uses and user groups:

- 1. City of Concord programs.
- 2. Programs of nonprofit groups with 501 C designations and other government agencies/departments.
- 3. City Resident private functions and third-party functions.
- 4. Non-City resident private functions and third party functions.

#### C. RULES AND REGULATIONS GOVERNING USE OF THE FACILITIES

- 1. "Facility" shall mean and include any meeting room, gymnasium, aquatic center, community building, fire station community room, picnic shelter, amphitheater, ball field, tennis court, basketball court or other similar recreational or community assets.
- 2. Anyone or any group using the facility who charges fees for admissions, sells advance tickets, takes donations, or sells concessions or products must have approval of the Parks and Recreation Department. A commission will be paid to the City of Concord based on 15% of total gross sales (for concessions, gate, and products, but not for entry fees). Full payment is due within five (5) days of the reservation. If payment is not received in a timely manner, we reserve the right to retain your security/cleaning deposit. Nonprofit groups with 501 C designation may be exempt from this provision. Consideration will be given on a case-by-case basis.
- 3. Any high school currently or formerly located within the City Limits of Concord may use any Parks and Recreation facility for a reunion or homecoming one time per fiscal year at no cost to the school. This provision allows for one function per school per fiscal year.
- 4. A new request must be made for each use. Repetitive reservations will not be accepted. Each request must be made at least seven (7) days in advance of date desired on an official Facility Use Request form. Full payment is required at time of request. However, groups or individuals may only have 2 bookings reserved at any given time. No additional reservations until all current scheduled bookings have been completed.
- 5. Anyone using the amphitheaters or event including any type of amplification, bands, DJ, speakers, etc. must contact the Concord Police Department at 704-920-5007 and submit a "Noise Permit Application" to the Concord Police Department at least 4 days prior to event. Permit must be signed by the Chief of Police to be valid. No music and no DJs permitted at the Fire Department Community Rooms.
- 6. The Parks and Recreation Department must approve all requests for the right to use any recreation facility and has the right to refuse any use.

- 5. Parents or guardians must sign for anyone under 18 years of age. Youth groups requesting use of the facility must provide written assurance of adequate adult supervision.
- 6. Affixing of any material to the walls, floors, ceilings, windows or light fixtures is prohibited. Any decorations that are used must be removed at the end of the event. Failure to comply may result in forfeiture of the deposit.
- 7. No staples or nails may be used on any park property.
- 8. Picnic tables in shelters may not be moved from one shelter to another.
- 9. Alcoholic beverages, illegal drugs and substances are not permitted in or on City of Concord facilities and their use will not be tolerated.
- 10. Weapons of all kinds are prohibited except law enforcement officers in the execution of their duties and public demonstrations as approved by the Department Director.
- 11. Smoking or tobacco use of any kind is prohibited in all parks and facilities.
- 12. Use of any facility for ultimate fighting, strong man, "he-man" or any other type of violent physical contest, wherein contestants fight one another for a title or prize, is strictly prohibited. This prohibition shall not apply to traditional amateur wrestling contests or to classes such as martial arts or self-defense related skills.
- 13. Any behavior that may impede the normal operation of the facility or the safety, health and welfare of the public and City employees is prohibited.
- 14. Your activity must not disturb or interfere unreasonably with any person or group occupying other areas of the facility.
- 15. Cooking allowed in designated areas only. Advance approval is required for use of grease/deep fat frying plus an additional \$50 deposit. Proper grease and oil disposal is required. All events that require open flames (cookout, barbecue, etc.) must comply with all fire codes of the State of North Carolina and the local ordinances of the City of Concord.
- 16. Park and facility policies and operating hours must be observed. Time of use indicated on permit must be adhered to.
- 17. The person to whom this Facility Use permit is issued is the contact person and must be on the premises during the entire event and have the approved permit in his/her possession during the time of approved use.
- 18. Failure to comply with the above rules and regulations may result in forfeiture of security/cleaning deposit, payment of additional damage fees, if applicable, and loss of privileges for use of the facility.
- 19. All City of Concord "Code of Ordinance" rules and regulations apply.

#### D. SECURITY

1. The presence of police security may be required at some events, such as athletic events, dances, private events or other occasions as required by staff. These officers will be required to be on the site for the entire event. It is the responsibility of the renter to contract with the Concord Police Department or Cabarrus County Sheriff Department to hire off-duty police officers. Police contact information will be provided, confirmation required.

#### E. TABLES AND CHAIRS

1. Tables and chairs that are already at the rental site may be used at no charge. You may bring additional tables and chairs at your own expense. Tables and chairs may not be removed from the facility.

#### F. VENDORS/CATERERS/CONCESSIONAIRES

- 1. Per approval of the Parks and Recreation Department, organizations, clubs and individuals may secure ven dors or caterers for their events; however, the City has the sole authority to designate the areas where equip ment may be brought in to the rented space and where it may be set up.
- 2. If food, tickets or products are sold, a commission must be paid to the City of Concord based on 15% of total gross sales. This payment is due within five (5) days of the reservation date. The City of Concord reserves the right to retain the security/cleaning deposit if payment is not received in a timely manner. Organizations with 501C may be exempt from this procedure.

- There is \$1,000,000 minimum insurance coverage required for events where food is served, inflatables, rides, animals or other entertainment are brought onto the premises. The Vendor/ Caterer/Concessionaire must provide proof of sufficient insurance coverage, naming the sponsor as an additional insurer.
- 2. Cabarrus Health Alliance and the Tax Office must authorize the serving or sale of any food items. Proof of such authorization is required.
- 3. Vendors/Caterers/Concessionaires must display any and all certifications, permits and licenses in full view of the public at all times during the scheduled event.
- 4. Vendors/Caterers/Concessionaires shall provide and maintain the necessary inventory required to satisfy and conform to Federal, State and County Health Regulations.
- 5. Trash generated by vendors/caterers/concessionaires, (i.e. crates, boxes, oil/grease) brought into the facility for preparation of food, beverages, or packaging shall be removed by the vendor/caterer/concessionaire. These shall be placed in waste receptacles/outdoor dumpsters for removing by City crews or contractors.

#### G. FEES AND CHARGES

- 1. A separate cleaning deposit of \$50-\$500 will be required, depending upon the facility, nature of the event and recommendation of the Parks and Recreation Director. The contact person and his/her organization will be held responsible for returning areas used to the condition of cleanliness in which they were at the time of rental. Trashcans are provided at all facilities. No food or drink left in facility, kitchen areas or refrigerators. Failure to leave areas in satisfactory condition could lead to the forfeiture of your cleaning deposit and rights to future use. If the facility is left in satisfactory condition, all conditions are met and no damages are reported, the deposit will be refunded. A recreation department employee will inspect and release the facility. The processing of the refund may take several weeks.
- 2. You will be required to pay for any damages incurred to the building, equipment or furniture during your use of the facility. Your cleaning deposit may be held until damages are paid in full.
- 3. Failure to return a key in a timely manner may mean forfeiture of your deposit as locks will have to be replaced.
- 4. During regular business operating hours, organizations with a valid 501 C designation may have their hourly fee waived by the Director or authorized designee. All applicants including 501 C are responsible for direct cost incurred for staffing outside normal posted center hours.

#### II. BALLFIELD RENTAL POLICY

Ballfields owned or leased by the City of Concord may be rented or reserved according to the following schedule.

Ballfields available for use are as shown:	
Hartsell- Bernie Edwards Field	Caldwell Park Softball and Soccer Field
Hartsell– Broome Field	James L. Dorton Park soccer only
Hartsell– Liles Field	Les Myers Park- C.D. Lyons Softball Field
Gibson Field	Webb Baseball and Football Field
McAllister Softball Field	W.W. Flowe Park

#### RENTAL POLICY FOR BALLFIELDS

The reservation period will begin on Monday and run through Sunday on a weekly basis. A team will be allowed to reserve a field a maximum of two times per week. The reservation will be for a two-hour time period. (An additional hour will be available at a proportionate increase in fee.)

BALLFIELD & SOCCER/FOOTBALL FIELD RENTALS:	CITY RESIDENTS	NON CITY RESIDENTS
Rate the same regardless of weekday or weekend		
Reserve Field (no lights/no lines)	\$15/hr.	\$20/hr.
Reserve Field w/ lights	\$35/hr.	\$55/hr.
Reserve Field w/line off (1 hour)	*\$35/hr.	*\$40/hr.
Reserve Field w/line off, lights (1 hour)	*\$55/hr.	*\$65/hr.
Reserve Filed w/line off, lights (2 hours)	*\$90/hr.	*\$110/hr.
*Reserve Field for Tournaments	\$150/field per tournament	\$150/field per tournament
*Reserve Field for Spectator Events	\$200/field per event	\$200/field per event
*Soccer & Football fields- add an additional \$30 for line off *See note below		

#### \*NOTE: (1)

- (1) Lining off one (1) time per day is included in the tournament fee.
- (2) Field reservations for either a tournament or spectator event requires a clean up fee of at least \$50.00 and a 15% commission paid to the City of Concord for all gross sales (for concessions, gate and products, but not for entry fees).
- (3) All fees must be paid in advance and a reservation slip picked up. The reservation slip must be in your possession when you arrive at the ballfield.

Unit costs for the above table	CITY RESIDENTS	NON CITY RESIDENTS
Reservation	\$15/hr.	\$20/hr.
Lights	\$20/hr.	\$25/hr.
Line Off Baseball/Softball Field	\$20 per field	\$20 per field
Line Off Soccer/Football Field	\$50 per field	\$50 per field

#### III. BUS RENTAL

Bus may be available to City of Concord departments, Parks and Recreation divisions and programs, co-sponsors and sponsorship groups. Not available to outside groups or individuals. Contact person must fill out bus use request form. Contact person is considered the representative of the group and must accompany the bus during the approved time of use. Rate is \$4.00 per mile plus \$15.00 per hour for drivers, plus a \$100.00 deposit per event. Permit holder is responsible for any additional fees or related expenses. No overnight use permitted. Drivers must be employed by the City of Concord for insurance purposes and approved by the City of Concord. All CDL Drivers must have a Passenger (P) Endorsement on license.

#### IV. AQUATIC CENTER

The John F. McInnis Aquatic Center can be rented for private parties and special events.

Option #1 Private Rentals (during closed hours) Fee is \$75.00 plus \$50 deposit for one hour and includes two lifeguards which safely covers up to 50 guests. Additional lifeguards for numbers over 50 are \$15.00 for each additional guard per hour; ratio of 1 guard to 25 patrons. Additional facility hours are \$25.00 per hour.

Option #2 Open Rentals (during regular operating hours) Fee is \$25.00 plus \$50 deposit and reserves tables and chairs for your party for one and a half hours in designated area only. Regular admissions apply for the party and are payable at the time of entry; Ages 18+ up - \$2.50/each; Ages 17 + under - \$1.50/each.

#### V. TENNIS COURTS

Tennis courts are available on a first-come, first-serve basis. These are available at no charge; however, paid reservations are recommended and have first priority. Reservations must be made through the Parks and Recreation Athletic Office. Fee is \$2.00 per hour per court (with or without lights) for City Residents and \$3.00 per hour per court (with or without lights) for non-City Residents. Organized groups and leagues must make a reservation. At Les Myers Park, two courts must be available to the general public at all times.

#### VI. OUTDOOR BASKETBALL COURTS

Use is available on a first come, first serve basis. These are available at no charge; however, reservations are recommended to secure court and should be made through the Athletic Office. Fee is \$2.00 per hour per court for City Residents (with or without lights); \$3.00 per hour for non-City Residents. Reservations for any league will be the same. Organized groups and leagues must make a reservation

#### VII. GREENWAY RENTAL FEE:

Rental Fee is \$350.00 plus \$500.00 deposit. Fee is for a 6 hour rental period for road races and walks. Event to be completed at 12:00 p.m. Fee covers reservations of both McGee and Myers Park and all their amenities. Includes parking on the ballfields, mile markers, time clock and a Parks and Recreation liaison.

RECREATION CENTER FACILITIES  Monday through Friday – 8:00 a.m. to 8:00 p.m. and Saturdays 12-5:00 p.m. *Outside normal posted center hours, additional \$15/hr. per staff		
HOURLY RENTAL RATES:		
HOURLY RATES:	CITY RESIDENTS	NON CITY RESIDENTS
Meeting Room	\$10/hr.	\$15/hr.
Gymnasium	\$50/hr.	\$60/hr.
Recreation Center	\$100/hr.	\$120/hr.

CITY BUILDINGS AND FACILITIES (Deposits fees also apply) Fees are due in full when making reservation. Additional \$50 deposit required for advance approval for use of grease/deep fat frying in designated areas only.			
HOURLY RATES:	CITY RESIDENTS	NON CITY RESIDENTS	
Park Community Buildings/ Logan Multipurpose Room	\$25/hr. plus deposit	\$30/hr. plus deposit	
Fire Station Community Rooms Community Rooms close at 9:00 p.m.	\$25/hr. plus deposit	\$30/hr. plus deposit	
PICNIC SHELTERS RATES & HOURS HALF Day: Park opening to 2:00 p.m. Or 3:00 p.m. to park closing FULL Day: Park opening to park closing	Half Day: \$10 Full Day: \$20 plus deposit	Half Day: \$25 Full Day: \$35 plus deposit	
Amphitheaters Noise Permit from Concord Police required.	Half Day: \$10 Full Day: \$20 plus deposit	Half Day: \$25 Full Day: \$35 plus deposit	

#### **DANCE BEHAVIOR POLICY**



- 1. Any person that has been suspended from a City of Concord recreation center or facility will not be allowed to attend dances on Concord Parks and Recreation property.
- 2. Fighting will not be tolerated, and will result in suspension from the facility, per departmental policy. Concord Police will escort those in violation of this rule from the facility.
- 3. Physical and verbal attacks toward staff will not be tolerated. Any such attack will result in a lengthy suspension from City facilities per departmental policy.
- 4. Drugs and alcohol will not be allowed at any Parks and Recreation facility. Anyone caught with drugs or alcohol in their possession, or under the influence of drugs or alcohol, will be escorted from the facility. Those in violation will be suspended from City facilities per departmental policy.
- 5. Loitering will not be allowed in the restrooms, hallways, or in front of the building.
- 6. Each participant must wear appropriate attire while in the building and while dancing. For males: Pants must be worn so that the underwear is not showing. Shirts must be worn at all times. For females: Low cut shirts are not allowed. Chaperones and department staff have final authority if clothing is acceptable for entry into the dance.
- 7. First infractions will result in a verbal warning. Second infractions will result in dismissal from the dance.
- 8. Inappropriate dancing will not be allowed. Adult chaperones are expected to monitor and prohibit any explicit sexual dancing.
- 9. There must be sufficient lighting in the dance area to allow visibility for supervisors and chaperones. There must never be a time when the lights are completely turned off.
- 10. Weapons are not allowed on the property of any Parks and Recreation facility per departmental policy. Staff should check each participant with hand-held security scanners, if available, before entering the building.
- 11. Once participants enter the recreation center for the dance, they will not be allowed to leave and then re-enter.
- 12. Staff and volunteers must frequently patrol the dance area and the premises. Participants are to be monitored at all times. Dances may be monitored by staff, volunteers, chaperones and police. Five (5) adult chaperones should be considered a minimum. Parents will be invited to chaperone.
- 13. The presence of police security will be required at all dances. These officers will be required to be on the site for the entire event. It is the responsibility of the renter to contract with the Concord Police Department or Cabarrus County Sheriff Department to hire off-duty police officers. Police contact information will be provided.
- 14. All dances will end no later than 11:00 p.m. Participants must be picked up on time.

## **ACTIVITY INFORMATION FORM**



Activity or Program Title:	
Location:	
Projected days of the week:	Month/Year:
Program dates:	
Minimum/maximum participants: Projected fee pe	er person:
If this program is for youth, what is the number of adults to ch	nildren:
<b>Detailed Description of Event or Program:</b> (Include any s	pecial equipment you are requesting to bring to this
event)	
COOKING: Do you plan to cook?Yes No	
Cooking allowed in designated areas only. Advance appr grease and oil disposal is required. All events that require fire codes of the State of North Carolina and the local ordinal	open flames (cookout, barbecue, etc.) must comply with a
BANNERS, SIGNS, FLYERS: Do you plan to post banners, Posting of all banners, signs or flyers must be pre-approved in	
Potential Sponsor:	Sponsor Fee:
Activity Leader: Staff Contractor Volunteer Oth	
	······
Instructor Name:	Instructor Phone #
Instructor Qualifications:	
Instructor contract information completed and filed?	
Contact Name:	
Contact Address:	
Email:	
,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	······································
Contact's Signature:	
I certify that all information is accurate to the best of my information could mean forfeit or	knowledge and that failure to give thorough and accurate f deposit and/or further charges.
Center Supervisor:	Date:

### **FACILITY USE APPLICATION AND PERMIT**

	Facility was left in satisfactory of	condition and key returned.
OFFICE USE ONLY: Permit #	Refund of \$ (depo	sit/other) to be processed.
Receipt #	NI-4	
Payee		
Ck#/Cash/Credit Card		
	Signature of Supervisor	or Date
Amount Date	I Failure to return a key in a timel	
Facility Requested	Date of Event	
Type of Activity	Time of Event	
Approx. # of People Attending	# of Police to be Present (Re	equired for some events)
Please provide any further Will concessions, products or tickets be sol		
Charges: # Hours@ \$/hou	Refer to policy for comm	
Fees are due in full when making reservation.		narge (Check Here)
Name of Group/Event/Company		
Name of Group/Eventroompany		
Internal Organization Organization with valid	d 501 C (copy must be attached or on file to be co	nsidered). (Check if applicable)
Contact Person_ Contact person required to be on the premis	Resident of the City of Concord	or NonCity Resident
Address	· ·	Zip
Email Address		
Home Phone		
Home Phone	Cell Filotie/Busiliess Filotie	
I hereby certify that I am the authorized and respons the best of my knowledge, that I have received and that our group will comply with the regula	d read a copy of the rules and regulations govern	ning the use of the facilities; and
The undersigned applicant hereby agrees to inder costs, damages, expense and liability causes by an age for libel or slander to any person or property aris cant, its agents, employees or invitees. I understand	ny accident or other occurrence causing bodily injoining from or out of the use or occupancy of the pre	ury or property damage or dam- emises by the undersigned appli-
I understand that all banners, signs or flyers must be	e pre-approved by Deputy Director.	
The person to whom this facility use permit is issued have the approved permit in his/her possession during keys to locked facilities one day prior to use and tion is on Saturday, Sunday or a Holiday, please tween the hours of 8:00 a.m. and 5:00 p.m. I und to disclose all information and failure to comply with	ng the time of approved use. I understand that it it that facility will be unavailable for my use if no make arrangements to pick up necessary keys derstand that any special arrangements must b	s my responsibility to pick up of picked up. If your reserva- s on Friday before event be- be made in advance. Failure
Today's Date	Signad	
(I certify that I am at least 18 years of age and that	Signed at all information is correct) approved and signed by authorized personnel as lis	ted above.
For Office Use:		
Employee Completing Application		Date
APPROVED <sub>D</sub> DISAPPROVED <sub>D</sub> SUPERVISOR		Date
APPROVED□ DISAPPROVED□ PARKS AND R	ECREATION DIRECTOR	Date

#### **REVENUES FORM**



Anyone or any group using the facility who charges fees for admissions, sells advance tickets, (entry fees excluded) takes donations, or sells concessions must have approval of the Parks and Recreation Director. A commission will be paid to the City of Concord based on 15% of gross sales.

Name of Group/Event/Compa	any		
Contact Person		Telephone Number	
Date of Event	Time	Location	
Type of Revenue (A	Admissions/Concessions,	Etc.)	
Gross Revenue			
15% of Above =			
Amount due to City	of Concord		
· •	-		eived in a timely manner or if your security/cleaning deposit.
COMMENTS:			
I certify that all statements	are true to the best of my	knowledge and ability.	
Signature			Date
Parks and Recreation Official		<del></del>	 Date

Failure to comply with the above rules and regulations may result in forfeiture of security/cleaning deposit, payment of additional damage fees, is applicable and loss of privileges for use of the facility.





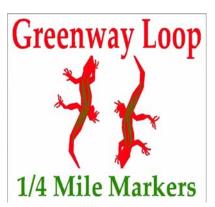
#### What are Greenways?

Greenways are linear parks of land left in a natural state that provide enjoyable corridors for walking, jogging, skating and biking. Many greenways are built along banks of rivers, streams or lakes.

#### **Greenway Regulations**

Unauthorized motor vehicles prohibited. Alcoholic beverages, drugs and weapons are prohibited.

Pets must be kept on leashes at all times. Bikes must stay on trails to avoid damage to vegetation and wildlife habitat.





IMPORTANT CONTACT INFORMATION		
Concord Parks and Recreation Email: recreation@concordnc.gov www.concordparksandrec.org	704-920-5600	
City of Concord Customer Care Call Center	704-920-5555	
Academy Recreation Center	704-920-5601	
Hartsell Recreation Center	704-920-5602	
Logan Multi-Purpose Center	704-920-5603	
John F. McInnis Aquatic Center	704-785-8105	
Concord Police Department (Non emergency)	704-920-5000 or 704-786-9155	
Emergencies	911	

